



16 - 17 September 2025,
University of Birmingham



ABSTRACT SUBMISSION GUIDELINES

Earthworks 2025 Conference c/o In Conference

Tel: +44 (0) 131 336 4203

Email: earthworks2025@in-conference.org.uk

in conference

••• Association Management Company and Professional Conference Organisers
Established 1989

GENERAL GUIDELINES AND KEY DATES

Submission online site

To submit an abstract, you need to log in to our [Online Abstract Submission Site](#). Once you have created an account you can log in multiple times to complete your submission(s). Please remember to take a note of your password.

Submission Deadline

Abstracts (Expressions of Interest in submitting a paper) for Earthworks 2025 Conference can be submitted until 12:00 (GMT) on Monday 2nd December 2024. You need to ensure you have completed the submission process before this date. Any submissions in the draft status will not be considered for review. You can edit and revise abstracts within the draft stage but ensure you submit and receive a confirmation before the deadline.

Notifications to Authors

Authors will receive a confirmation that the topic of the proposed paper is appropriate for the conference no later than 31st January 2025. Full Paper submission for the Earthworks 2025 Conference will close on 12:00pm (GMT), on Monday 31st March 2025. After receipt of your full paper, it will be reviewed and returned (with comments to be addressed) no later than Friday 30th May 2025. The full and final paper must then be submitted no later than Monday 30th June 2025.

Payment

There is no fee for making a submission. If you later submit a paper that is accepted for inclusion in the conference proceedings, then one of the authors will be required to attend the conference and pay the conference registration fees. Further information will be sent to you when authors are notified of the outcome of their paper submission in due course.

Abstract Format

The word limit for each abstract is 300 words. You need to provide a theme for each abstract chosen by a list of relevant themes. All abstracts must be written and presented in English.

SUBMISSION PROCESS

Accessing the site for the first time

All abstracts will be submitted through our [Online Abstract Submission Site](#).

If you are accessing the site for the first time, you will need to create an account. To do so, click on the “Create New Account” button on the right. After you created your account, you will

need to provide your contact details on the “Update Contact Information” tab on the top of the page and complete set up by clicking “Create Account”. You must complete this step to submit an abstract.

Logging Back into your account

If you have created an account and saved your abstract as a draft, or if you wish to submit another abstract, you can log back in by providing your email address and password. Please note that you will only be able to log in to edit your abstract until the submission deadline of 12:00pm (GMT) on Monday 2nd December 2024.

Submitting Your Abstract

There are 6 steps to complete to submit your abstract. At any time in the process you can click the Save As Draft button at the bottom of each page. This will allow you to save your incomplete submission and return to it at a later time. Please note that abstracts in the draft stage will not be considered for review and must be completed and submitted before the submission deadline of 12:00pm (GMT) on Monday 2nd December 2024.

Step 1: Title and Presentation Type

Provide a provisional title of your submission. The title should be appropriate, meaningful, clear and concise. Please avoid subtitles if possible.

You can select if you are submitting an Oral Presentation, Poster Presentation or Either.

- An **Oral Presentation** will be a talk, accompanied by a presentation (PowerPoint), plus time allocated for Q&A.
- A **Poster** will be displayed during the full conference for all delegates to view. You will be required to attend your poster during lunch and refreshment breaks and at any dedicated poster viewing times, to present your poster and answer questions.

Please note that this information will be used by the committee as a guide only and selecting ‘Oral Presentation’ does not guarantee an oral presentation slot in the programme.

Step 2: Presentation Themes

At this stage you will be asked to select a theme from the dropdown menu.

Presentation themes available are as follows:

- *Design of modern earthworks*
- *Behaviour of engineering geo-materials*
- *Specification of earthworks and contract documentation*
- *Compaction and testing methods*
- *Treatment and stabilisation of earthworks*
- *Monitoring of earthworks and risk management*
- *Advances in plant and earthworks construction technology*

- *The impact of earthworks on society*
- *Case histories and the use of earthwork trials*
- *Building resilient and sustainable earthworks*

Once you have selected your primary theme, please click continue at the bottom of the page to progress to the following step or save as draft to stop and come back to your submission

Step 3: Authors and Affiliation

Please list all authors and their affiliations.

To add an affiliation, indicate all the necessary information and press “Add Affiliation”. Take a note of the number of the affiliation, as you will need to add the number to the applying authors.

Add the author details and click “Add Author”. Please only provide the affiliation number for each author, e.g. “1”, if you type in the affiliation title the system will not allow you to submit your abstract. If an author has multiple affiliations, please indicate this through a comma and without any spaces, e.g. “1,2”.

Please note that although there is no restriction on the number of co-authors, the number of presenting authors is limited to two (2). You can indicate the presenting author by ticking the “Presenter” box on the relevant author/(s).

Step 4: Abstract Content

Enter the content of your abstract on the text box. Please ensure you adhere to the word limit of 300 words, this includes any headings you are including. Longer abstracts will not be accepted. Do not include the title, authors and affiliations, or references in this section.

Step 5 and 6: Review and Submission

The Review section will show what you have submitted and what information is still required before you can submit your abstract. You can save your submission as a draft and complete it at a later stage.

If you are ready to submit your abstract, you need to agree to the Terms and Conditions and click “Submit”.

Please note that once you submit your abstract, you will not be able to edit it anymore. If you require to make an edit prior to the submission deadline, please email the Conference Secretariat earthworks2025@in-conference.org.uk

PROOFREADING

We will review your abstract from the version supplied by you. It will be reviewed exactly as submitted which means that any errors or spelling mistakes will show. Please proof read your submission very carefully.

Amending an abstract

You can edit and revise your abstract before this is submitted by logging into the Abstract Submission Site and selecting the abstract. Please note that there will be no amendments possible after you have submitted the abstract.

Withdrawing an abstract

If you want to withdraw an abstract, please contact the Conference Secretariat by email at earthworks2025@in-conference.org.uk

Notification to Authors


Authors will receive a confirmation that the topic of the proposed paper is appropriate for the conference no later than 31st January 2025 **The notification will be sent to the submitting author only.**

CONTACT

If you have any questions or come across any issues, please contact the Conference Secretariat, In Conference Ltd, who will be happy to answer any of your queries and to provide you with the necessary guidance to submit your abstract.

In Conference Ltd

3 Quality Street, Edinburgh, EH4 5BP

 +44 (0) 131 336 4203

 earthworks2025@in-conference.org.uk

 www.earthworks2025.org

We look forward to receiving your submissions for

Earthworks 2025 Conference